

## Summary of Course Management (TQF 5)

### Section 1: General Information

1. Course Code and Name

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2. Number of Credits

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3. Curriculum and Course Type

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4. Course Coordinator and Course Instructor

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5. Semester/Academic Year

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6. Prerequisite Courses

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7. Co-requisite Courses

.....

8. Study Location

.....

### Section 2 Course Management in Comparison with Lesson Plan

1. Report of Actual Teaching Hours Compared to Lesson Plan

Topic	No. of Hours According to Lesson Plan	No. of Hours Actually Taught	Specify Reasons for Deviation of Actual Teaching from Lesson Plan if the Difference is over 25%	Outcomes of Learning from this Course	Remedial Measures

3. Effectiveness of Teaching Methods Leading to Achieving the Learning Outcomes as Specified in the Course Details

Course Learning Outcomes (CLOs)	Teaching Methods			Assessment and Evaluation Methods				
	Teaching Methods Specified in the Course Details	Effectiveness		Problems (if any) with Recommendations for Solutions	Assessment and Evaluation Methods Specified in the Course Details	Effectiveness		Problems (if any) with Recommendations for Solutions
		Yes	No			Yes	No	
CLO1								
CLO2								

4. Suggestions for Improving Teaching Methods

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**Section 3 Summary of Course Management Results**

1. Number of Students Enrolled

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2. Number of Students Remaining at the End of the Semester

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3. Number of Student Withdrawals (W)

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4. Distribution of Grade Levels

Grade Level	Grade Range	Total (Individuals)	%
A	80->>		
B+	75-79.99		
B	70-74.99		
C+	65-69.99		
C	60-64.99		
D+	55-59.99		
D	50-54.99		
F	0-49.99		

5. Factors for Causing Abnormal Grade Levels

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6. Deviation from the Assessment Plan Specified in the Course Details

Deviation	Reason

7. Reviewing Student Performance Outcomes

Summary Method	Result

**Section 4 Problems and Impacts on Implementation**

1. Resource Aspects for Teaching and Learning and Facilities

Problems in Utilizing Teaching and Learning Resources	Impact on Learning Outcomes

2. Management and Organizational Aspects

Problems in Management and Organization	Impact on Learning Outcomes

**Section 5 Course Evaluation**

1. Course Evaluation Results by Students in the Registration System (reg.msu.ac.th)

Key Criticisms from Student Evaluations	Instructor's Feedback on the Criticisms

2. Course Evaluation Results through Other Methods, such as Gathering Feedback from Students in the Classroom Setting

Key Criticisms from Evaluations Through Other Methods	Instructor's Feedback on the Criticisms

**Section 6 Improvement Plan**

1. Progress of Teaching and Learning Improvements as Proposed in the Previous Course Report

Improvement Plans Proposed in the Past Semester/Academic Year	Results of the Implemented Actions

2. Other Actions Taken for Course Improvement

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3. Recommendations from the Course Coordinator to the Program Coordinator

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4. Proposed Improvement Plan for the Next Semester/Academic Year

Proposal	Time Frame Set and Completed	Person in Charge

Name of the Course Coordinator .....

Signature .....

Report Date .....

Name of the Program Coordinator .....

Signature .....

Review Date .....